



Insurance Addendum to Use Agreement for Parish Facilities

This addendum is required on all Use Agreement for Parish Facilities, except when User is the Diocese, a diocesan School, another Parish or Parish School of the Diocese of Austin, or Catholic Charities of Central Texas.

Today's Date: _____ Total # of guests attending _____

Date & Time of Event: _____

Parish: Sacred Heart Catholic Church-Rockne 4045 FM 535 Bastrop, Texas 78602

User: _____

This addendum is part of the Use Agreement for Parish Facilities between Parish and User.

Instructions: If User is an individual or a group of individuals, check box (1). If User is an entity with its own liability insurance policy, check either (1) or (2).

- (1) User shall purchase and maintain **Special Events Insurance**. Attached to this agreement is an Application for Special Events Coverage (*applications are available from the diocesan Finance Office or at the diocesan website*).
 - (a) User shall complete and sign the application and Parish shall submit the application to the diocesan Finance Office for submission to the insurer named in the application. Upon insurer's approval of the application, the Parish will pay the premium for the Special Events Insurance and User shall reimburse Parish the amount of the premium.
 - (b) This agreement is conditioned upon the insurer's approval of the application and issuance of the Special Events Insurance described in the application naming the User as the insured and the Parish and the Catholic Diocese as additional insureds. If the application is denied, this agreement shall terminate and Parish shall refund all amounts User has paid to Parish except \$_, which Parish may retain as a processing fee and as consideration to hold the Premises.

Parish advises User to review the Special Events Insurance coverage.

- (2) User shall maintain a **policy of general liability insurance** insuring User against liability for bodily injury, property damage and personal injury arising out User's use of the Premises. The insurance policy must specifically cover any claims arising under or relating to any indemnification obligations of User to Parish and the Catholic Diocese of Austin and shall name Parish and the Catholic Diocese of Austin as additional insureds. The amount of such insurance shall be at least \$1,000,000.00, combined single limit. Within 3 days after the parties sign this addendum. User shall provide Parish with certificates of insurance evidencing User's compliance with the insurance requirements under this addendum. User's general liability insurance will be primary and not contributory to any similar insurance carried by Parish or the Catholic Diocese of Austin.

In addition to the insurance requirements in this addendum, Parish encourages User to purchase additional coverage, as User determines necessary, through an insurer of User's choice.

USER

PARISH REPRESENTATIVE

By: _____
Signature

By: _____
Signature

Date: _____

Date & Title: _____